**ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD**

**RECORD OF ACTION**

**January 15, 2020**

**CALL TO ORDER:** Mrs. Lashua called to order the regular meeting of the St. Lawrence County Workforce Development Board at the second floor conference room in the Human Services Center in Canton at 8:07am.

Members Present: Jack Backus, Rich Daddario, Pam Dority, Ruth Doyle, Felicia Dumas, Dave Evans, John Roome, Sue Caswell, Donald Hooper, Ellie Sullivan Stripp and Svi Szafran.

Others Present: Larry Fetcie – WIOA, Shena Patrick – NYS DOL, Jennifer Rowledge – BOCES, Penny Taylor – WIOA, Rebekah Zuhlsdorf – WDB

Absent: Seth Belt, Leo Villeneuve, Lynn Blevins, Peggy Fockler, LouAnne King, Peter Reiter, Dale Rice, Ryan Schermerhorn, and Dallas Sutton.

**MINUTES:** Ms. Doyle moved and Mr. Hooper seconded a motion to accept the September 11, 2019 meeting minutes; approved unanimously.

**CHAIRPERSON’S REPORT:**

Nothing to Report

**OLD BUSINESS:**

Discussion:

* New board member recruitment
* Expiring member update
* Lease updates
* MOU updates

Resolution: TEMPORARILY EXTENDING SERVICES OF THE SLCIDA-LDC PAST JUNE 30, 2019

Moved/seconded by Szafran/Caswell, approved unanimously

Resolution: EXTENDING ONE-STOP LEASE BETWEEN ST. LAWRENCE COUNTY AND THE ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD

Moved/seconded by Dumas/Caswell, approved unanimously, with two abstentions (Doyle and Dority)

**NEW BUSINESS:**

Resolution: MODIFYING THE RAMP YOUTH CONTRACT

Moved/Seconded by Hooper/Doyle, approved unanimously

Resolution: MODIFYING THE YOUTH CAREER TRAINING PROGRAMS YOUTH CONTRACT

Moved/seconded by Caswell/Dumas, approved unanimously, with one abstention (Evans)

Resolution: APPROVAL OF YOUTH INCENTIVE POLICY

Moved/seconded by Dumas/Dority, approved unanimously

Resolution: AMENDING POLICY NO. 3: DETERMINATION OF INDIVIDUAL TRAINING ACCOUNTS UNDER THE WORKFORCE INVESTMENT ACT

Moved/seconded by Doyle/Hooper, approved unanimously, with one abstention (Szafran)

Resolution: APPROVAL OF WIOA TITLE I YOUTH PARTICIPATION ELIGIBILITY CRITERIA

Moved/seconded by Dority/Daddario, approved unanimously.

Resolution: AUTHORIZING NEGOTIATION OF LEASE AGREEMENT BETWEEN ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD AND ST. LAWRENCE COUNTY

Moved/seconded by Daddario/Hooper, approved unanimously, with two abstentions (Doyle, Dority)

Resolution: AUTHORIZING EXECUTION OF A LETTER OF UNDERSTANDING TO CONTINUE EXISTING LEASE AGREEMENTS UNTIL JUNE 30, 2020 BETWEEN THE ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD AND THE ST. LAWRENCE COUNTY ONE-STOP SYSTEM PARTNERS

Moved/seconded by Dumas/Caswell, approved unanimously, with two abstentions (Dority, Doyle)

Discussion:

* Media/Awareness Campaign
* Website Update

**OTHER BUSINESS:**

**STAFF REPORTS:**

* Fiscal Manager/Title I (P. Taylor)
* One-Stop Network Operator (L. Fetcie)

**NEXT MEETING:**

The next meeting of the Workforce Development Board is scheduled for March 11, 2020.

**ADJOURNMENT:**

Moved by Mr. Daddario and seconded by Ms. Doyle; the meeting adjourned at 9:12a.m. by unanimous consent.